**Date: January 6, 2022**

In attendance:  Kimberly Bohnet, Glenn Rohden, Pam Blair, Jay Batcheller

The meeting was called to order at ­­­6:01 by Glenn.

The minutes from the December meeting were read and approved by Glenn and seconded by Pam.

The bills were read and approved by Pam and seconded by Jay.

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| --- | --- | --- |
| Paid to: | Date: | Amount: |
| WebCal | 1/7 | $8.15 |
| Utilities | 1/21 | $88.90 |
| Xenia | 1/21 | $48.90 |
| Librarian | 1/28 | $1100.00 |
| Book Systems | 1/7 | $795.00 |
| Drees Oil | 1/14 | $213.64 |
| Lakeview Books | 1/21 | $69.94 |

FINANCIAL SUMMARY:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **July** | **August** | **September** | **October** | **November**  **(No meeting)** | **December** |
| Spent | $1,437 | $1,530.22 | $1,924.05 | $1,806.15 | $1,502.81 | $1,808.05 |
| Ending Balance | $2,301.01 | $770.79 | $481.65 | $3142.07 | $2,244.21 | $436.16 |
| Money in  Grants, etc… | Grow Greene County Grant- $2,000  Greene County Funding- $1,464.75  City Funding- $2,214.75 |  | -Petty Cash $80.10  -Donation from Don Hyndman $25  -Money transferred from grants $1,500  -Wccta grant $234.45 | -State “Enrich” Iowa $787.05  -Greene County $1464.75  City $2,214.75 | Book Sale $160  Donations- Chili Fundraiser $902.00 | Shriver donation $200  WCCTA grant $234.45 |

FINANCIAL SUMMARY:

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| --- | --- |
|  | **January** |
| Spent | $2,324.53 |
| Ending Balance | $2969.64 |
| Money in  Grants, etc… | -Dennis Ostrander (coffee ladies): $140  -State of IA/Open Access: $81.46  -Cunningham (Ann) Wayne Fritz mem: $20  -Greene County: $1464.75  -City Funding: $2214.75 |

**LIBRARIAN UPDATE:**

* Through our Greene County Librarian Association, we are planning:
  + Greene County reads book discussion. One in the spring and one in the fall
  + Toddler Fest will be at individual libraries as a drive-by with to-go bags (due to COVID)
* Sent in a grant for $3,000 to Greene County foundations

**OLD BUSINESS:**

* Amanda is too busy to have on board. Need to start looking for in-town patron to take over her spot- Avis Keasey and Crandells were thought of
* Went over library board members terms **6** years?
* Ask Wccta about making “splash page” for patrons using internet outside of the library-With new internet we have a guest network. Will post password on windows**.**
* Budget request to city: keep the $3,000 increase + additional $1,000
  + Kimberly has report of the last fiscal year and Glenn will talk about the money at January 10 meeting
* New hours working out great!
* Glenn will talk to Mary about Drees Oil (no bills?), moving money from grants over to general funds
* Updated Policy for bad weather- approved by Glenn, seconded by Pam
* Kimberly’s comp hours need to be subtracted from days the library is closed
* Went over chapter 1 in trustee handbook- we looked at the city’s library ordinance, tabled about the role of the board, director and city in library operations
* We scanned through the first 5 standards for library governances
  + Updated the bylaws in our policies- approved by Glenn and Seconded by Pam
* Chapter 2 reading is assigned for next month
* Talked about doing a Valentines party
  + Make Valentines?
  + Make boxes for Valentines?

**NEW BUSINESS:**

* Amanda Tasler has been absent from six consecutive regular meeting of the board so we are declaring her position a vacant spot.
  + Avis Keasy is too busy to be on library board (Avis’s sister-Donna- as an option?)
  + Donna Weidenfeller as an option?
* Breakfast fundraiser
  + March 19 9:00-11:00
  + Community center reserved
  + Biscuits and gravy- Ridgeport sausage (10 lbs ground & 80 patties)
    - 2 biscuits (need ~140), 5 cans of gravy, orange juice and water
  + Drive-by and sit-down options
  + Half of proceeds go to new Paton Park project
* City approved our budget request of an additional $2,000!
* Updated Personnel policy- approved by Jay and seconded by Glenn
* Went over chapter 2 in trustee handbook- Culture of learning
  + Webinar on February 7 on zoom @ 9:00 about intellectual freedom by Maryann Mori.

|  |  |  |  |  |  |  |  |
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| **CIRCULATION** | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** | **JAN** |
| **TOWN** | 47 | 44 | 25 | 34 | 11 | 23 | 18 |
| **RURAL** | 107 | 82 | 64 | 89 | 15 | 21 | 53 |
| **OPEN ACCESS** | 18 | 3 | 11 | 28 | 11 | 9 | 0 |
| **ADULT** | 129 | 110 | 70 | 101 | 23 | 33 | 50 |
| **YOUNG ADULT** | 10 | 3 | 1 | 0 | 0 | 2 | 0 |
| **CHILDREN** | 9 | 2 | 8 | 27 | 10 | 6 | 10 |
| **DVD** | 22 | 11 | 21 | 20 | 1 | 11 | 11 |
| **MAGS** | 2 | 3 | 0 | 1 | 4 | 1 | 0 |
| **COMPUTER** | 20 | 22 | 18 | 10 | 16 | 19 | 53 |
| **HEAD**  **COUNT** | 210 | 182 | 181 | 208 | 150 | 159 | 148 |

Public Comments: None

The next meeting will be March 3, 2022 at 6pm.

The meeting was adjourned at 7:20 by Pam and seconded by Jay.