**Date:  March 4, 2021**

In attendance:  Kimberly Bohnet, Glenn Rohden, Pam Blair, Meg Forkner

The meeting was called to order at 6:00pm by Pam.

The minutes from the November meeting were read and approved by Pam and seconded by Meg.

The bills were read and approved by Meg and seconded by Glenn.

|  |  |  |
| --- | --- | --- |
| Paid to: | Date: | Amount: |
| WebCal | 2/5 | 86.06 |
| Utilities | 2/3 | 98.25 |
| Xenia | 2/26 | 48.90 |
| Librarian | 2/26 | 1,060 |
| Drees Oil | 2/12 | 125.03 |

FINANCIAL SUMMARY:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | July | August | September | October | November | December | January | February |
| Spent | $1,648.99 | $1623.86 |  | 1423.59 | 1,275.72 |  | 1,486.91 | 1418.24 |
| Ending Balance | $3,662 | $2538.85 |  | 4844.70 | 3,802.87 |  | 3,550.87 | 2183.13 |
| Money in  Grants, etc… | Rotary $500 |  |  | Greene Co. Library Association  $1100  Greene County Quarterly Funding  $1408.75  Petty Cash  115.03 | Petty Cash  83.00  Memorial from Beverly Swedlund  $10  Web Cal Rebate  $190.89 |  | Transfer donations over to general fund - 1,235.25  Greene County Quartley $ 1,408.75  Dawson Townshp  $450 | Petty Cash: $50.50 |

**TREASURES REPORT:** Glenn is going to talk to city Mary about the $1408.75 that is supposed to be in the city section of the libraries financial report in January.

**LIBRARIAN UPDATE:**

* Will be displaying Iowa Junior Duck Stamp Exhibit April 5- May 7
* Attempted Zoom story time - no participants.  Going to send note to school to get word out.
* Partnerships for Family - library will be a drop off for bags for families
* Working on programs
* Cataloged book sale books

**OLD BUSINESS:**

* Paton cookbook – Will attempt to print cookbooks here at the library. Looking into binders. Put a notice out on social media. Who is interested? How do we need?
* Town agreed to additional $3,000 for the library annually
* Boardroom training for board members
* Junior Library Guild - subscription will end in March.  $300 renewal.  2 books a month.  Kimberly suggests books be for elementary and high school age.
* Summer reading program - check with Churdan librarians to make sure they order from that same company.
  + Start having kids come into library for story time
* Town electronic board isn’t working.  Kimberly will contact the city to let them know.
* Grow Greene grant to update non-fiction books
  + Sent in report for update on 2020 grant. What we used the money for- new laptops
* Update website with board members names
* Policy update for Payment of Recurring Monthly Bills
  + Add Mikes Pest Control (quarterly)
  + Report updated
* Annual performance review for librarian needs to be completed
  + Kimberly is going to look into printing off updated version

**NEW BUSINESS:**

* Breakfast Fundraiser: Biscuits and gravy, sausage
  + March 27th 9-11 AM
  + Shriver Community Center: Got it booked
  + Free will donation
  + Need volunteers
* Family Kite Day
  + April 17th 1:00
  + Families will learn to make and fly kites
  + Need donation for goodies
  + Shriver Community Center: Got it booked

**CIRCULATION**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **JUL** | **AUG** | **SEP** | **OCT** | **NOV** | **DEC** | **JAN** | **FEB** | **MAR** | **APR** | **MAY** | **JUN** |
| **TOWN** |  | **12** | **50** | **60** | **16** | **5** | **9** | 4 |  |  |  |  |
| **RURAL** |  | **14** | **19** | **7** | **7** | **17** | **22** | 33 |  |  |  |  |
| **OPEN ACCESS** |  | **10** | **18** | **13** | **1** | **18** | **5** | 1 |  |  |  |  |
| **ADULT** |  | **20** | **25** | **14** | **11** | **27** | **27** | 52 |  |  |  |  |
| **YOUNG ADULT** |  | **7** | **4** | **2** | **0** | **0** | **2** | 0 |  |  |  |  |
| **CHILDREN** |  | **15** | **50** | **16** | **9** | **12** | **5** | 1 |  |  |  |  |
| **DVD** |  | **2** | **7** | **8** | **4** | **1** | **0** | 0 |  |  |  |  |
| **MAGS** |  | **0** | **1** | **1** | **0** | **0** | **3** | 0 |  |  |  |  |
| **COMPUTER** |  | **10** | **8** | **6** | **4** | **10** | **12** | 6 |  |  |  |  |
| **HEAD**  **COUNT** | **40** | **88** | **133** | **176** | **68** | **69** | **66** | 53 |  |  |  |  |

Public Comments: none

The next meeting will be April 1 at 6pm.

The meeting was adjourned at 7:15 by Pam and seconded by Meg